

Council Meeting
November 11, 2019
7:00 p.m.

The council meeting of Vice Mayor and Council was held on the above date and time with Council members Carrow, Smith, Brockenbrough, and DeBenedictis present with Vice Mayor Dias presiding. Recording Secretary Sue Muncey, Town Foreman Jeff Hurlock, Police Chief Carl Hutson, Town Solicitor Gary Junge, Marvin Pedigo, Harvey Scott, Shawn Rau, and Chase McAllister were also in attendance.

1. **Call to Order** - Mr. Dias called the meeting to order at 7:00 p.m.
2. **Pledge to the Flag** – Mr. Dias led the Pledge of Allegiance.
3. **Presentation to Town – Eagle Food Group Donation** – Mr. Chase McAllister stated he is the Vice President of Eagle Group. He is the son of Larry McAllister. Mr. McAllister stated a donation has not been made in several years. He stated the donation would be called the Eagle Group / Town of Clayton Enrichment Grant. He stated as long as they are able the grant will continue annually. He asked that \$500 go to Public Safety and the remainder can be used as the town sees fit. Mr. McAllister stated if the town needs to use their parking lot they are welcome to it. Mr. Carrow stated on the 4th of July they use the parking lot. He stated we appreciate it. Ms. DeBenedictis stated trays and a kitchen sink were donated to the fire company. Mr. Carrow thanked Mr. McAllister and stated we are thinking of his family.
4. **Approval of Minutes** –

Mr. Carrow made a motion to accept the Council Meeting minutes from 10/14/19, the Planning & Zoning Meeting minutes from 10/23/19, and the Budget Committee Meeting minutes from 11/06/19 in written form. Ms. DeBenedictis seconded the motion. Motion carried unanimously.
5. **Approval of Income and Expense Report** –

Mr. Smith made a motion to approve the Income and Expense Report. Ms. DeBenedictis seconded the motion. Motion carried unanimously.
6. **Communications** – No communications
7. **Report of the Chief of Police** – Chief Hutson stated there were 322 calls for service, 115 traffic arrests, and 16 criminal arrests. Chief Hutson, Lt. Scott, and Christine Letterman attended the Mayor’s Prayer Breakfast at Clayton Fire Company on 10/03/19. Cpl. Bishop was the Honorary Starter/Grand Marshall at Dover Downs on 10/05/19. We attended the Fire Prevention Night at Clayton Fire Company. We had extra patrols on mischief night and Halloween. We are having the Wi-Fi run for the cameras at the town building. This will be wireless. Chief Hutson thanked Public Works for the installations on the poles. Ms. DeBenedictis asked where the cameras start

and stop. Chief Hutson stated at School Lane, two will face Clayton Elementary School, go down Main Street to Bassett Street, and one will face the new park.

8. Report of the Town Foreman – Mr. Hurlock had no report.

9. Report of the Town Solicitor – Mr. Junge had no report.

10. Report from Inspections/Enforcement – Mr. Hurlock had no report.

11. Reports from Members of Council

a. Report from Electric Committee – Ms. DeBenedictis stated there was a slight outage last week. We also had an overnight outage from DP&L. This lasted two (2) hours.

b. Report from Street Committee – Mr. Smith stated a meeting is scheduled for 11/19/19 at 6:30 p.m.

c. Report from Water & Sewer Committee – Mr. Brockenbrough had no report.

d. Report from Equipment Committee – Mr. Smith had no report.

e. Report from Personnel Committee – Mr. Carrow had no report.

f. Report from Public Safety Committee – Mr. Dias had no report.

g. Report from Budget Committee – Mr. Smith stated we approved the 2020 budget at the Budget Committee Meeting on 11/06/19.

h. Report from Economic Development Committee – Mr. Carrow stated the clock project is coming along. Completion should be December 1. There was a slight delay in the shipping of the clock. It is guaranteed delivery by Wednesday, 11/13/19 at 5:00 p.m. The Clayton Historical Society will decorate the clock and gazebo for Christmas.

i. Report from Downtown Development Grant – Ms. DeBenedictis stated a meeting is scheduled for 11/13/19 at 6:00 p.m. at the Clayton Fire House. This is an informational meeting for people in the downtown district. Sixty-three (63) letters were mailed. Mr. Edgell and Ms. Pierson will be in attendance. Ms. DeBenedictis stated she has received two (2) phone calls. Ms. DeBenedictis will have a meeting with Rick Farrell.

j. Report from DEMEC – Ms. DeBenedictis stated the annual Christmas luncheon is 12/03/19. Please let Sue know if you plan to attend. The next monthly meeting is 11/19/19.

k. Report from Board of Adjustments – Mr. Hurlock had no report.

l. Report from Planning & Zoning Committee – Mr. Hurlock had no report.

m. Appeals Board – Mr. Hurlock had no report.

12. Public Forum –

No comment from the public.

13. Unfinished Business – No unfinished business.

14. New Business –

- a. First Reading – An Ordinance by the Clayton Town Council to Enact Changes to the Clayton Zoning Ordinance Pertaining to Permit and Plan Approvals.** – Ms. DeBenedictis read in its entirety.

Mr. Dias stated the check that was presented this evening was for \$3,500.

Adjournment

Mr. Smith made a motion to adjourn the meeting. Mr. Carrow seconded the motion. Motion carried unanimously. Meeting was adjourned at 7:16 p.m.

Recording Secretary,

Sue Muncey